



JOB DESCRIPTION

Job title
M&A – Associate / Assistant Manager
Name of person or job role reporting to
M&A Manager
Responsibilities
<p>You will be actively involved in transaction-oriented work within our M&A Team. In this role you will:</p> <ul style="list-style-type: none">• Be an integral part of the M&A team, assist the team with the day to day management of transactions and assignments;• Liaise and meet with potential acquisition targets and their brokers;• Review information memorandums and financial information analysing and preparing financial tables & graphs and offer workbooks used in transaction negotiations;• Support market research and business development activities of the senior team to assist in finding new opportunities based upon transactions briefs and profiles;• Prepare offers to acquire businesses working closely with the senior M&A team and Divisional Directors;• Help to manage vendors and internal teams to ensure a smooth transaction process;• Support the senior M&A team in the negotiation of offers to Heads of Terms;• Interact with sellers on transactional and technical issues• Prepare analysis to support negotiations on key value adjustments including working capital assessments, net debt and debt-like items• Review Financial and Legal Due Diligence reports identifying and actioning issues• Reviewing Sale and Purchase Agreements• Preparation of board packs and documentation for external funders and reviewing completion accounts. <p>You will get:</p> <ul style="list-style-type: none">• An opportunity to be a part of a great culture and within an ambitious energetic team with the opportunity to learn from experienced deal/M&A professionals;• Be tested in a challenging work environment;• Work across multiple jurisdictions;• Have access to a diverse range of colleagues internationally with market-leading expertise in their various disciplines



- Be competitively paid with no limits to promotion over time
- With the strong growth ambitions, you will have significant responsibility and career upside potential
- Opportunity to work for one of the most acquisitive companies globally with ambitious plans for growth in the attractive environmental, engineering and sustainability sector; and
- Early exposure in your career to the M&A deal process working on a high volume of international transactions

Qualifications/Experience

- 2.1 degree in a financial, business or accounting subject;
- A recognised professional accounting qualification e.g. CIMA, ACA, ACCA, CIPFA (preferred);
- At least 3 years', post-university experience, working in either industry or practice
- At least 3 years' experience of business finance, M&A, Corporate Finance or another relevant skillset
- Leadership roles and extracurricular activities such as voluntary work, sporting attainment, musical accomplishment and entrepreneurial interests;
- Strong financial acumen and an appreciation of valuation methodologies (profit multiples, DCF) and other project appraisal techniques including fluency with Excel and analytical & data gathering;
- Experience of working in fast moving environments providing accurate and timely information to a high standard;
- Experience of analysing unlisted businesses;
- The ability to successfully work collaboratively and influence at all levels in the business;
- General IT proficiency and understanding of MS Office Applications;
- Ability to roll sleeves up as required with an energetic and enthusiastic attitude;
- High degree of communication and organisational skills; and
- Ability to travel domestically and internationally, as needed.

I hereby agree that I have read and understood the job description.

Signed

Date

Name