

Ecological Contracting Operative – Job Description

Job title	<i>Habitats Contracting Operative</i>
Reports to	<i>Contracts Manager – Alex Clarke</i>
Salary range	£24,000- £36,000

Job purpose

Facilitate and undertake ecological contracting works. This will include all contracting works and also may include delivery of ecological surveys.

Main duties and responsibilities

- Actively engage as a member of the wider ecology team and wider SES team promoting the business and maintaining company reputation and standards.
- Carry out site work as required including planning and managing own time and scheduling to facilitate project deadlines.
- Ensure that you follow company health and safety policies and procedures, engage with all H&S initiatives and communications, and actively take responsibility for your own personal safety. *(See company H&S handbook and company policies and procedures)*
- Be present for and contribute to toolbox talks and site briefings as appropriate to the specific site and associated risks.
- Ensure all work is carried out in line with approved method statements.
- liaise with ecological contracting team to ensure you are familiar with activities of SES and subcontract teams.
- Provide support to the rest of the team by sharing and passing on knowledge and training where required.
- Track and document daily work and ensure all site documentation is completed when advised to do so.
- Assist in the carrying out of ecological surveys when required.
- Keep all personal records, timesheets, and trackers up to date and in accordance with company policy.
- Take time and care in keeping all work areas, storage areas and office space safe and tidy and well organised ensuring shared equipment and vehicles are looked after, tracked correctly and damage or faults reported.
- Take ownership for the safe use of all equipment, hired & owned equipment as required.
- Coordinate deliver/ pick up of materials as required.
- Undertake such other work as may be required.

Qualifications & Experience

- All relevant H&S qualifications to cover the work being carried out.
- Full driving license including towing ticket (where required)
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- CS30.2 – Cross cutting timber
- CS31 – Fell and processing small trees up to 380mm
- CS32 – Fell and process Large trees above 380mm
- CS38 – Aerial Rescue
- CS39 – Aerial cutting of trees using a chainsaw
- PA1 and/or PA6
- Stump grinding
- Wood chipper
- MEWP
- Tractor
- CPCS Excavator
- Relevant hand tool and machinery tickets as required to deliver site project works.

Working conditions

- Outdoors working will be required in all weather conditions.
- Role requires UK travel to sites mainly across the southeast and midlands.
- Overnight stays may be required on specific projects.
- Hybrid working from home and from the office in Essex will be required.

Physical requirements

- Manual work including the use of hand tools and machinery.
- May require walking long distances undertaking site surveys.
- Carrying of light / medium and heavy weight equipment.

Approved & Reviewed by: <i>Signature of the person with the authority to approve the job description.</i>	<i>Name</i>	<i>Signature</i>	<i>Date</i>
Signed Employee Acceptance	<i>Name</i>	<i>Signature</i>	<i>Date</i>
Signed Deputy Acceptance	<i>Name</i>	<i>Signature</i>	<i>Date</i>

Job description should be reviewed annually and updated as often as necessary.