



JOB DESCRIPTION

Job title
IT Infrastructure Technician
Name of person or job role reporting to
Group IT Infrastructure Manager
Responsibilities
<ul style="list-style-type: none">• You will be reporting directly to the Group IT Infrastructure Manager.• Manage, maintain and develop the organisations physical and cloud-based server infrastructure, delivering mission critical services for the company and its customers.• Owning and troubleshooting technical issues• Management and capacity planning of storage requirements• Creation of documented procedures• Monitoring and patching of server infrastructure• Support the program of continuous tactical enhancements and improvements to infrastructure• Work closely with Project delivery teams to ensure that all new infrastructure services are integrated smoothly and effectively into production operation.• To work closely with 3rd party vendors to maintain the integrity of our data/voice systems, business application servers and information databases• Recommend changes in line with developing technologies and the IT Strategy• Weekends and out of hours work maybe required as and when needed.• To ensure maximum flexibility and to reflect the Company's evolving needs, you may be asked to perform additional tasks that may be reasonably expected within your level of capability without additional remuneration.
Qualifications/Experience
<ul style="list-style-type: none">• You will have worked within a professional services environment of 1000 users and will have administered and have knowledge of both physical and cloud based virtual servers and networks.• A solid understanding of and experience of working Windows Server, IIS, DNS, DHCP and active directory in a hybrid infrastructure.• Networking Experience.• You will be a bit of an 'all-rounder' and be able to hit the ground running.• Experience of scripting in PowerShell is desirable.
I hereby agree that I have read and understood the job description.
Signed _____ Date _____
Name _____

