



## JOB DESCRIPTION

<b>Job title</b>
Senior Ecology Projects Manager
<b>Name of person or job role reporting to</b>
TBC
<b>Responsibilities</b>
<ul style="list-style-type: none"><li>• Manage a portfolio of ecology contracts, primarily for the civil engineering company framework projects in the South East</li><li>• Quote and tender production plus budget management</li><li>• Site visits for ecological surveys where required for the smooth running of the project</li><li>• Communicating with our clients and providing solid technical advice</li><li>• Working as a team with our ecologists to ensure quality projects are delivered on time</li><li>• Writing technical reports including but not limited to, Preliminary Ecological Appraisals, Ecological Impact Assessments, Mitigation Strategies and Biodiversity Management Plans.</li><li>• Technical review of reports</li><li>• To ensure maximum flexibility and to reflect the Company's evolving needs, you may be asked to perform additional tasks that may be reasonably expected within your level of capability without additional remuneration.</li></ul>
<b>Qualifications/Experience</b>
<ul style="list-style-type: none"><li>• Relevant experience in a similar role including project management experience in the management of complex projects</li><li>• Graduate level education in a relevant subject</li><li>• Associate Level CIEEM membership or above</li><li>• An in-depth knowledge of ecology, legislation, and survey techniques, including Natural England Licensing</li><li>• Excellent written communication skills and be able to produce accurate technical reports.</li><li>• A pro-active attitude to managing your own time, finding solutions and ensuring work is delivered on time and to the required standards</li><li>• A full driving licence and access to your own vehicle</li><li>• One protected species licence (Great Crested Newt, Hazel Dormouse or bats) (desirable)</li></ul>
I hereby agree that I have read and understood the job description.
Signed _____ Date _____
Name _____